



Meeting Minutes of the Corpus Christi School Board
October 15, 2015

Present:

Tracie Simmons, President
Kassy Batcheller, Vice President & TIP Chair
Michelle Cho, Finance Chair
Scott Varner, Strategic Planning
Mike Methlie, Finance
Rosa Ziebell, Development
Katie Murphy, Principal

Regrets: Rick Buziak, Secretary
Rick da Silva, Buildings & Grounds Chair
Stacey Pugsley, Development Chair

Guests:

Nicole Guisti, 2nd Grade Teacher
Tiffany Dominguez, Corpus Christi Parents Group

Call to Order & Opening Prayer:

- The meeting was called to order by Tracie Simmons at 7:05PM
- Rosa Ziebell provided dinner and opened the meeting with a prayer

Approval of Minutes:

- The Board voted to approve the August 27, 2015 Board Meeting minutes without revision.

Faculty Report: Nicole Guisti – 2nd Grade

- Ms. Nicole Guisti provided a report for each grade, including a slideshow.

CCPG Report: Tiffany Dominguez

- Fall TIP Dinner went well on 9/28. The teachers loved the casino theme and the change in walking around vs. seated dinner, plus the gift card and wine prize.
- Book Fair is November 15-18, sales are up \$5, 826.
- December 16th Staff Breakfast hosted by CCPG
- eScrip fundraising: contributions are down \$6k because Safeway is no longer contributing. Only 20 families are signed up for the other eScrip offerings.
- They will be selling gift cards at the Walk-a-thon & we now have a relationship with BigPie which is doing eScrip type program at local level.

Men's Club Report:

- No one available to report at this time

Committee Updates: Tracie Simmons, Board President

- There were challenges identified with the Google docs process. Tracie asked each committee chair to send her their calendar updates and goals directly.

Strategic Planning: Kassy Batcheller, Chair



- Katie will send old tech plan before November meeting. We propose having an informational meeting in December with a final report by May for WASC.
- WASC Survey should be ready for distribution March/April 2016. Survey to be prepared by Strategic Planning Committee with possible assistance from a staff member and parent.

Development Committee Report: Stacey Pugsley, Chair

- Tuition Assistance went well in September, still waiting for total results.
- Rosa met with the Enrollment Committee. She offered the school board's help with google search as she had done basic searching on google for best catholic schools in Oakland but Corpus Christi did not appear. Discussion around search optimization and paid search. The committee's efforts are now geared towards 2017 enrollment.

Buildings and Grounds: Rick da Silva, Chair

- Walk through scheduled for next Friday.

TIP: Tracie Simmons, Chair

- Kassy and Michelle are on committee. Kassy & Tracie outlined suggested process to board: survey teachers anonymously, then have a small focus group of teachers to meet to discuss survey feedback and bring ideas. Katie suggested separate survey questions for the staff and the aides. They asked board members to send their TIP ideas along for discussion in that focus group.
- Tracie agreed to visit the teacher's staff meeting before the survey to explain the objectives and the process.
- Kassy and Tracie also talked about longer range plans. Katie offered to introduce Tracie to Jeannette De La Garza who is on the Diocesan Board and also past CC Board President for guidance.

Finance: Michelle Cho, Chair

- Waiting for Sept/Oct full actuals but on target for most part.
- Need help with Tuition Assistance: more money is needed and an increased focused.

Mission Effectiveness: All

- Katie asked the board to read the CC mission and see if it's succinct and still fits the CC community. Katie reviews the mission every few years with the teaching staff CCPG, student council and the school board.

Principal's Report: Katie Murphy, Principal

- The Board discussed ways they could support Katie, the teaching staff and the new teachers.
- Katie gave the board an overview of her new teacher on-boarding process. She meets weekly with new teachers to discuss their curriculum, classroom issues and progress. She has asked students to help on-board new teachers by explaining the various Corpus Christi traditions such as Meet the Masters, WAT (Walk-a-thon).
- The board agreed to support Katie and the new teachers by encouraging the parent community in the on-boarding and welcoming process.

Action Items:

Next CCSB Meeting: November 19 – Rick Buziak on for dinner & prayer

Next CCPG Meeting: November 2 – Rosa Ziebell to attend on behalf of CCSB



Meeting Adjourned: 9:05pm

Respectfully submitted by Kassy Batcheller